

COVID-19 Policy

Subject: Personal Conduct

Ref: Staff

Code: 18

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The County of Northern Lights is committed to
keeping our employees,
their families, and the community safe.

The County of Northern Lights
proposes to do this by taking the attached steps,
in accordance with Occupational Health & Safety,
and Alberta Health Services to ensure safe day to day operations.

Signed: _____

Chief Elected Official

Signed: _____

Chief Administrative Officer

The County of Northern Lights recognizes that Alberta Health Services (AHS) is the regulatory body responsible for setting and modifying restrictions, symptoms, and other factors related to COVID-19.

Information will change periodically and can be viewed at www.alberta.ca/covid. In addition to the information presented by AHS, the County of Northern Lights will enforce the following in its efforts to provide and promote a healthy and safe workplace.

The County of Northern Lights requires all employees to continue to follow all guidelines provided by AHS. It continues to be recommended that social distance of 2 meters (6 feet) be maintained when possible, and stay home should you present with the below outlined core symptoms of COVID-19:

- Cough
- Fever
- Shortness of breath
- Runny nose
- Sore throat
- Loss of taste or smell

Employees showing core COVID-19 symptoms, or employees that have tested positive for COVID-19 are required to stay home and self-isolate for the period recommended by Alberta Health Services from the start of symptoms, or until symptoms resolve, whichever takes longer. Employees must be symptom free for 24 hours before they can return to work.

Employees showing other COVID-19 related symptoms are required to stay home and may only return to work after a period of 24 hours symptom free. Symptoms may include but are not limited to:

- Stuffy nose
- Painful swallowing

- Chills
- Headache
- Muscle or joint aches
- Feeling unwell or fatigue
- Nausea, vomiting, diarrhea
- Conjunctivitis, also known as pink eye

Should an employee regularly experience any of the above, other COVID 19 related symptoms due to allergies, chronic illness etc., the County of Northern Lights requires a doctor's note detailing the specifics of said Condition. The note shall be given to the C.A.O. or designate. Failure to do so will consequently, have the employee exhibiting such symptoms being sent home.

Testing is recommended for all symptoms related to COVID-19.

Vaccinations are recommended according to Alberta Health Services Guidelines.

Employees are reminded to follow normal accepted practices of regular hand washing and staying home when you have any symptoms of illness.